SCHOOL OF HEALTH & HUMAN SCIENCES

1. Candidate submits to Department Chair four (4) previous Annual Reports, plus current academic year Annual Report by March 22.*

2. Candidate submits summary of accomplishments for this 5-year period (no more than 5 pages in length) by March 22.

3. Department Chair provides previous four (4) end-of-year evaluations.

4. Department Chair submits PTR materials to Departmental PTR Committee by April 1.

5. PTR Committee may ask for other related information, as appropriate.

6. PTR Committee submits their 2-3 page (maximum) final report to Department Chair by May 1.

7. Department Chair writes final cumulative review of candidate and submits to Dean by May 31.

8. Dean and Department Chair will meet with PTR faculty member to discuss results and recommendations of PTR. In the event of an “unsatisfactory cumulative review,” refer to “UNCG Policy on Post-Tenure Review Document (IV.).” Meetings for faculty who receive an “unsatisfactory cumulative review” will take place before the final report is forwarded to the Provost’s Office. Other conferences may occur after than date.

9. Dean submits the final report of PTR results to Alan Boyette by June 28. This report will include the names of faculty members up for review, their rank, department and final recommendations. An attachment will be included with committee members for each review.


Section IV. B. Post-Tenure Review shall take place no less frequently than every five years following the conferral of tenure. If however, in a given academic year, a tenured faculty member scheduled for Post-Tenure Review is recommended for promotion through the departmental and unit levels of review, then that faculty member will be deemed to have had a Post-Tenure Review. There is no need to do a separate cumulative review in addition to the promotion-review. Otherwise, the faculty member in question will undergo a [separate] Post-Tenure Review. [emphasis added]

Approved by HHP Dean’s Administrative Cabinet, October 2007.
Approved by the HES Faculty Assembly, May 7, 2008
Approved August 17, 2010