Undergraduate Licensure in School Social Work  
UNCG Department of Social Work  

Students interested in pursuing a career in school social work should consider applying for Licensure in School Social Work while a student in the BSW Program. The North Carolina Department of Public Instruction requires that all social workers hired for school social work positions must be licensed or be eligible to sign a provisional contract for School Social Work Licensure. Our social work program is not approved for what is termed “a Licensure Only Program in School Social Work” which means that we can only provide licensure to students who are in the program. Even alumni of the program cannot return and apply for this license.

School social work is a very exciting and rewarding field of practice for those interested in working with elementary, middle, or high school level students and their families. Much of the work in this field involves preventive or early intervention work, which often increases the success of treatment services.

Students interested in applying for School Social Work Licensure will find application and course requirement information on the following page. Dr. Swick, Coordinator of the School Social Work Licensure Program, meets with all BSW students in junior fall semester to review the procedures for applying to this program and answer any questions. At this session, applications will be given to all students interested in applying to this program. The Application for Undergraduate School Social Work Licensure, which can be found on the second page following this one, must be completed and returned to Dr. Swick by January 19th of the spring semester of the junior year. Students accepted into this Licensure Program will have their paperwork forwarded to the UNCG Teacher Education Program and the Co-Directors of Field. Placements in school settings for the senior year internship will be arranged by the Co-Directors of Field.

Students who have further questions about this School Social Work Licensure Program can e-mail Dr. Danielle Swick at dcswick@uncg.edu.
Requirements for Undergraduate School Social Work Licensure

1. Students eligible to be considered for admission to this program must be accepted as social work majors, have successfully completed SWK 215: Introduction to Social Work, SWK 310: Social Policy and Social Services, and SWK 311: Social Behavior and the Human Environment (minimum grade of a C) and have an overall minimum GPA of 3.0.

2. At the completion of the fall semester of the junior year, interested students must complete the Application for Undergraduate School Social Work Licensure (found on the following page) and return it to the Coordinator of the School Social Work Licensure Program by January 19th of the spring semester in the junior year.

3. A review of the student’s application will be completed to determine either a recommendation for admission or denial of admission to the Undergraduate Licensure Program in School Social Work. Students who have met the minimum eligibility criteria to be considered for admission to this program are not guaranteed this recommendation. A limited number of placements in school settings are available each year for field placements. If the number of interested applicants exceeds available placements, a priority order for acceptance into this program will be based on students’ overall GPA.

4. Students recommended for admission to the UNCG Teacher Education Program will be asked to complete the Application for Admission to Undergraduate Teacher Education which will be forwarded to the UNCG Teacher Education Program. Final approval for applicants’ admission to this program is made by the UNCG Teacher Education Program.

5. Students must complete their academic year long field instruction in a school setting (SWK 413 & SWK 415). School internships will be arranged by the Co-Directors of Field.

6. Students must successfully complete, with a minimum grade of B, the following coursework: SWK 582: School Social Work and ELC 381: The Institute of Education.

7. After your final transcripts are released to the Registrar’s Office, the UNCG Student Services and Advising Office will e-mail you with what steps to take to apply for your school social work License “A”. Please be aware that it can take up to 3 weeks or more following graduation for your final transcripts to be released.
Application for Undergraduate School Social Work Licensure Program  
Department of Social Work  
University of North Carolina at Greensboro

Name: ___________________________ Date: __________________

Address: ___________________________ Social Security Number: __________________

City: ___________________________ Phone: __________________

Email address: ___________________________

   Students are required to have 84 hours by spring semester of their junior year.

2. Current overall undergraduate grade point average: ____________  
   Students must have a 3.0 GPA or above to be admitted to Teacher Education.

3. Indicate if you have completed the following courses:

   SWK 582: School Social Work  
   Status: ____________ Grade: _____

   ELC 381: The Institute of Education  
   Status: ____________ Grade: _____

4. This application, along with a 2-3 page typed essay on why you are seeking Licensure in School Social Work, must be submitted to the Coordinator of School Social Work Licensure Program by January 19th of the applicant’s junior year (spring semester).

   ___________________________  ___________________________
   Student Signature                     Date

Do not write below this line!

_____ Student is recommended for admission to the Undergraduate Licensure Program in School Social Work

_____ Student is not recommended for admission to the Undergraduate Licensure Program in School Social Work

Reason(s): ______________________________________________________

____________________________  ___________________________
Coordinator of School Social Work                     Date