

Human Development & Family Studies Advising Instructions
On-Campus Birth to Kindergarten Teacher Licensure (BK) and
Early Care and Education (ECE) Concentrations
Pre-HDF Majors

1. Any student may declare a major in Human Development & Family Studies (HDFS). Declaring the major is different than being admitted to the major (see #3 below). As a pre-HDF major, you are restricted from enrolling in upper level HDFS courses.
2. First year and sophomore HDFS majors are advised through the HHS Advising Center (askhhs@uncg.edu). On-campus junior and senior HDFS majors are advised through the HDFS department (hdfsadv@uncg.edu). Online BK/ECE transfer students are advised through designated faculty advisors at bkeceadv@uncg.edu. If you need advising assistance, send an e-mail to the appropriate address.
3. Admission to the HDFS department is subject to space availability. If space is available, admission to the HDFS major will be granted to students who meet the following minimum criteria:
 - a. Completion of the following group of foundation courses with a C or better (NOT a C-): HDF 211, 212, and 302
 - b. 51 s.h. with a minimum overall GPA of 2.50
 - c. Transfer students with 60 s.h. may apply for admission after completing 12 s.h. at UNCG with a minimum overall GPA of 2.50 (please see note about 2+ students below)
Please note candidate dispositions may be considered in the Secondary Admissions process.

To be admitted to the major, a student must meet the requirements specified above and submit an electronic application to the major to hdfs@uncg.edu. (<http://www.uncg.edu/hdf/undergraduates/secondary%20admissions.html>). DO NOT submit an application until you meet all requirements for admission.

4. As a pre-HDFS student in BK or ECE,
 - a. You should enroll in lower level courses. These include HDF 211, 212, 250, 302, SES 242, and/or 321 (for ECE students). Once you have taken HDF 211 and 302 you may also sign up for HDF/SES 315 and HDF/SES 341. Please note students may register under either HDF or SES since these team taught courses.
 - b. You should work on completing your General Education coursework including one Speaking Intensive and one Writing Intensive course outside of the major. Remember that some HDFS major requirements will count toward your general education requirements. These include HDF 211, HDF 212, and NTR 213. Other courses that are options for the major have GL or GN markers that are General Education requirements.
 - c. For **Early Care and Education (non licensure concentration)** you can consider enrolling in Related Area courses outside of the HDFS department but which are required for our ECE concentration. These include the science options, NUR 345, and NTR 213. You can also select two courses from the Administration/Management list **or** two courses from the World Cultures section.

Here is the link which shows these options:

<http://uncg.smartcatalogiq.com/en/2015-2016/Undergraduate-Bulletin/Academic-Departments-Programs-Courses/Human-Development-and-Family-Studies-Department/Human-Development-and-Family-Studies-Major/HDFS-MajorEarly-Care-and-Education-Concentration>

- d. For **Birth-Kindergarten Licensure concentration** you can consider enrolling in Related Area and Licensure courses outside of the HDFS department but which are required for the BK concentration. These include the science options and the Teacher Licensure requirements (NUR 345, NTR 213, KIN 342, and SPA 121). Here is the link for these course requirements:
<http://uncg.smartcatalogiq.com/en/2015-2016/Undergraduate-Bulletin/Academic-Departments-Programs-Courses/Human-Development-and-Family-Studies-Department/Human-Development-and-Family-Studies-Major/HDFS-MajorBirth-through-Kindergarten-BK-Teacher-Licensure-Concentration>

5. What is your GPA? HDFS requires a 2.5 GPA in order for students to take HDF 390, and 409. Students may not take any HDF classes numbered above 409 until they have been admitted to the major – which requires a 2.5 GPA. If your GPA is below 2.5, you need to work with your advisor and/or the Students First office using the online GPA calculator to determine if you will be able to raise your GPA in time to take these courses and continue to progress in the HDFS major. All students with GPAs below 2.5 should be actively considering alternative majors in the event that they are unable to raise their GPAs to 2.5 allowing them to complete the HDFS major.

6. If you are a junior or senior HDFS major, be aware that you will receive advising during two special advising days each semester. Watch your e-mail for more information about these advising days.

7. Identify your registration window and register IMMEDIATELY after it opens! Registration is on a first-come-first-served basis. Be sure you are first!

8. If you are anticipating being admitted to the program for the upcoming semester, **you may register for upper level courses (specifically HDF 420) for that semester in advance of being admitted.** Please see #9 below for exceptions to this rule. Banner will not prevent you from doing so and you do not need special permission from instructors. However, if you are not admitted to the major by the first day of classes, you will be required to drop all upper level HDFS classes – no exceptions.

9. Students will not be permitted to register for HDF 390 and 409 unless they have the required 2.5 GPA at the time of registration. Please do not register for these courses if your GPA is below 2.5 at the time of registration. If you do register, you will be removed from the course(s) due to not meeting the GPA requirement. If your GPA rises to 2.5 before the start of classes, you may then register for these courses if there are seats available. Please do not contact the instructor or other departmental representatives requesting an exception to this policy, as there will be no exceptions made.

10. Carefully monitor the pre-requisite sequence as you are planning your course of study. Students in ECE and BK are required to take the following courses in succession (not at the same time): HDF/SES 315, HDF 420, HDF 440, HDF 450 or 460, HDF 470. This means that it will take 5 semesters to graduate (at a minimum) once you enroll in HDF/SES 315.